



Veterans of Foreign Wars

Department of Nevada

General Order # 1



Saturday, June 07, 2025

1. Having been duly elected and installed on June 07, 2025, these officers have assumed command of the Department of Nevada, Veterans of Foreign Wars:

• Commander	Candace Lopez	Post 9211
• Senior Vice Commander	Bryan Staples	Post 8071
• Junior Vice Commander	Luke Bialczak	Post 12198
• Quartermaster	Jon Way	Post 12119
• Judge Advocate	Dave McNeill	Post 12093
• Surgeon	Charlie Fielder	Post 3396
• Chaplain	Carlton Fogg	Post 36
• District 1 Commander	Chris Marquart	Post 3726
• District 2 Commander	Elden J. Allred	Post 8194
• District 3 Commander	Jerome Washington	Post 3396
• District 4 Commander	Dan Sanders	Post 1103
• District 5 Commander	Bill Pierce	Post 12101
• District 6 Commander	Phil Mullins	Post 8336

2. By the authority vested in me, I, Candace F. Lopez, State Commander, do declare all previous appointments null and void and make the following appointments:

• Adjutant	David Sousa	Post 3396
• Chief of Staff	Gilbert Hernandez	Post 2350
• Inspector	Jerry Peterson	Post 12101
• Department Service Officer	Denise Estes	Post 10053
• Officer of the Day	John Henry	Post 1002
• Assistant Quartermaster	Martin "Marty" Aguiar	Post 10054
• Assistant Chief of Staff	Charlie Fielder	Post 3396
• Buddy Poppy Chair	Daniel Walker	Post 3396
• Citizenship Education Chair	Mary Jane Guest	Post 1002
• Community Activities Chair	Carl Fogg	Post 36
• Convention Chair	Charlie Fielder	Post 3396
• Convention Liaison Chair	David Sousa	Post 3396
• Employment Chair	David Sousa	Post 3396

NO ONE DOES MORE FOR VETERANS.

• Homeless Veterans Chair	Carl Fogg	Post 36
• Homecoming Chair North	Jon Henry	Post 1002
• Homecoming Chair South	Sam Whal	Post 12198
• Hospital Chair	Robert Garlow	Post 36
• National Legislative Chair	Dan Sanders	Post 1103
• Legislative Deputy	Fred Wagar	Post 3848
• Membership Chair	Mike Cassady	Post 3396
• Mid-Winter Conference Chair	Dan Sanders	Post 1103
• National Home Chair	Luke Bialczak	Post 12198
• Outreach Chair	Greg Aragon	Post 3396
• Patriots Pen Chair	Mary Jane Guest	Post 1002
• POW/MIA Chair	Tony Marshall	Post 12198
• Programs Director	Greg Aragon	Post 3396
• Deputy Programs Director	David Sousa	Post 3396
• Public Relations Chair	David Sousa	Post 3396
• Safety Chair	Carl Fogg	Post 36
• Assistant Service Officer	Tony Marshall	Post 12198
• Assistant Service Officer	Martin (Marty) Barrett	Post 3848
• Claims Consultant	Charlotte Romero	
• Claims Consultant	Debra (Debby) Johnson	
• Student Veterans of America	Gregory Hillman	Post 9211
• Suicide Prevention	Carl Fogg	Post 36
• VAVS Chairman North	David Sousa	Post 3396
• VAVS Chairman South	Robert Garlow	Post 36
• VFW Riders - North	Mike Musgrove	Post 2356
• VFW Riders – South	Marty Aguiar	Post 10054
• Voice of Democracy Chair	Mary Jane Guest	Post 1002
• Ways and Means Chair	Luke Bialczak	Post 12198
• Webmaster/System Admin	Sean Schmitt	Post 12093
• Women Veteran’s Advocate	Jannal Milich	Post 8071

Department Standing Committees:

- Audit - Bob Garlow-Chair, Marty Aguiar, Phil
- Discipline - Dan Sanders Chair; Gilbert Hernandez, District Commanders
- Resolutions and Bylaws - Dave McNeill Chair; David Sousa, Jerome Washington
- Time and Place - Junior Vice Commander Luke Bialczak as Chair; District Commanders

3. Department Headquarters shall be located at – 1285 Baring Blvd, #184. Sparks, NV 89434; Phone: 775-544-8786; email – hdqtrs@vfwnv.com. Department Quartermaster address: 7052 Solana Ridge Drive, North Las Vegas, Nevada 89084; email – qm@vfwnv.com.
4. Commander’s and President’s Homecoming - South shall be at 6:00pm, Saturday, September 27, 2025, at American Legion Post 8 – Las Vegas Nevada.

5. Commander's and President's Homecoming – North shall be at 6:00pm, Saturday, October 11, 2025, at VFW Lawton-Silva Post 1002 – Fallon, Nevada.
6. Department Mid-Winter Conference Joint Opening shall be 09:00, on January 17, 2026, at the Tonopah Convention Center in Tonopah, Nevada. Hosted by VFW and Auxiliary Kenneth J. Booth Post 1103, Conference Dates January 16 & 17, 2026.
7. Council of Administration will meet at 3:00pm, Saturday, January 17, 2026, at the Mizpah Club in Tonopah, Nevada.
8. Department State Convention Joint Opening shall be 09:00, on Thursday, June 4, 2026, at the Nugget Casino and Resort, Sparks, Nevada. Convention dates June 4-6, 2026.
9. Buddy Poppy Orders are to be made in writing (email or mail) to the Department Quartermaster. Buddy Poppy orders are to be paid no later than January 16, 2026.
10. Commanders, Adjutants, and Quartermasters at all levels review Sections 216, 416, 516, and 703 of the National Bylaws – Bond of Accountable Officers and comply by August 31, 2025, and email – hdqtrs@vfwnv.com.
11. Commanders shall complete and submit to the Department Adjutant a completed Department Code of Ethics Policy Acknowledgment form no later than August 31, 2025, and email – hdqtrs@vfwnv.com.
12. Post Commanders are responsible for ensuring that Post Audits are completed by the last day of the month after the end of the quarterly audit period in accordance with National MOP 218(a)(1)(j) and email – hdqtrs@vfwnv.com.
13. Post and District Audits are to be submitted to hdqtrs@vfwnv.com, the Department Quartermaster (qm@vfwnv.com) and the Department Inspector (inspector@vfwnv.com).
14. Commanders, Adjutants, and Quartermasters at all levels are reminded that Governmental Law supersedes VFW Bylaws and strict compliance must be enforced to include operation of Post Homes and Canteens to include internal Revenue Service regulations governing nonprofit charitable organizations, State of Nevada, and local laws.
15. Commanders, Adjutants, and Quartermasters at all levels are reminded that Section 709 of the National Bylaws requires that any funds generated for any level of activity for the Post, District, or Department must be placed in the care and custody of the respective Quartermaster.
16. Commanders, Adjutants, and Quartermasters at all levels review Section 704 of the National Bylaws and Manual of Procedure which outlines uses of the Post Relief funds.
17. Commanders, Adjutants, and Quartermasters at all levels are reminded that under Section 708 of the National Bylaws each Post needs to be incorporated with the Nevada Secretary of State.
18. Each Post shall submit an "Annual List of Officers" to the State of Nevada Secretary of State no later than the last day of the Post's incorporation date and email – hdqtrs@vfwnv.com.
19. Commanders, Adjutants, and Quartermasters at all levels your attention is direct to Articles XI – Auxiliary, Section 1101(f)(3) and XII - Military Order of the Cootie, Section 1201(e)(2), that require subordinate units of your Post to make an Annual Report to the Post Commander of its financial and membership status. These reports are due within 30 days after induction into the office.
20. The State Quartermaster shall reimburse members only for a completed expense report with receipts, as specified in the Department Bylaws, Sections 1004 and 1005. Requests for expenses incurred in support of a Department Officer or Chair must have his or her approval in writing before the State Quartermaster shall reimburse any incurred expenses. All reports must be dispatched via mail or email to the Department Quartermaster at the following address: 7052

Solana Ridge Drive, North Las Vegas, Nevada 89084. For email communication, please use the following email address: QM@vfwnv.com and hdqtrs@vfwnv.com.

21. District Commanders/Inspectors shall complete Post Inspections and submit the completed reports to the Department Inspector by December 15, 2025.
22. Posts and Districts are reminded that the submission of completed IRS 990 forms is an annual requirement. Please submit the completed forms to the Department of QM at QM@vfwnv.com and to hdqtrs@vfwnv.com.
23. Post, District, and Department officers and all members are reminded they are expected to conduct themselves in a manner that is becoming of a member. This includes abiding by the laws of Nevada, particularly those pertaining to drinking and driving, sexual harassment, and assault and battery. Those who do not could be subject to Article IX disciplinary action. Post Commanders are directed to read this paragraph of the order to their Posts at the first meeting after receipt of General Order # 1, and those Posts with owned property, this paragraph must be clearly mounted in all areas accessible to the members.
24. Post Commanders, listed below are the first District meetings for the 2025-2026 year:
 - District 1 – 10/11/2025 at 10am at VFW Post 3630 in Topaz
 - District 2 – 8/23/2025 at 1pm at VFW Post 7114 – Caliente, NV
 - District 3 – 9/27/2025 at 10am at VFW Post 9211 in Reno
 - District 4 – 8/23/2025 at 1pm at VFW Post 2315 - Hawthorne
 - District 5 – 8/23/2025 at 1pm at VFW Post 12093 – Las Vegas
 - District 6 – 10/11/2025 at 12:30pm at VFW Post 12119

BY COMMAND OF THE STATE COMMANDER:



**CANDACE F. LOPEZ
COMMANDER**

OFFICIAL:



**DAVID SOUSA
STATE ADJUTANT**